

HOME AND HOSPITAL PROGRAM

Applicable Statutes and Regulations:

KRS 157.270	Instruction in child's home or hospital
KRS 157.360	Base funding level adjustment; adjustment; Enforcement of maximum class sizes; Allotment of program funds
KRS 159.030	Exemptions from compulsory attendance
704 KAR 7:120	Home/Hospital Instruction

Under the provisions of KRS 159.303(2) and 704 KAR 7:120, students who are unable to attend school due to illness or injury may continue their school services through the provision of instruction in a home or hospital setting. Home/Hospital instruction is intended to be short term-instruction in the home or other designated site for a student who is temporarily unable to attend school. According to state regulations, two (2) one (1) hour visits by the home instruction teacher each week will be equivalent to five days of school attendance (ADA). Home instruction is not designed to take the place of a more appropriate school service.

Districts have the option of using school numbers 998 (elementary) and 999 (secondary) or the Home/Hospital attendance group to report attendance for students receiving Home/Hospital services.

Daily instructional time provided by teachers is to be recorded on the home and hospital form provided by the Division of Exceptional Children Services. School months must be clearly indicated on the form. Instructional time equivalents from this form must be reflected in the attendance recorded on the PA-2 for the students receiving Home/Hospital services.

Home and hospital students are funded an additional amount equal to the guaranteed base funding level less capital outlay (\$100). The home and hospital add-on for the SEEK funding formula is calculated from the end of the year home and hospital ADA reported on the Superintendent's Annual Attendance Report.

Districts must comply with all applicable statutes and regulations governing operation of a home and hospital program.

Questions concerning Home/Hospital services provided through an IEP may be directed to:

Rhonda Bailey
Division of Exceptional Children Services
8th Fl., 500 Mero Street
Frankfort, Kentucky 40601
502-564-4970 ext. 4036
Rhonda.Bailey@education.ky.gov

Questions concerning Home/Hospital services of regular education students may be directed to:

Paul McElwain
Division of School and Community Nutrition
2545 Lawrenceburg Rd.
Frankfort, KY 40601
502-564-5625
Paul.McElwain@education.ky.gov

Application for Home/Hospital Instruction

(please type or print neatly)

Parent/Student Information

Section I

To be completed by the parent (s) /guardian (s) prior to full completion by the licensed medical or mental health professional.

School District _____ School _____
Grade _____ County of Residence _____
Last Date Attended _____ Special Education Student _____ Yes _____ No
Name of Student _____ Date of Birth _____
Address of Student _____ Zip Code _____
Sex _____ Race _____ Social Security # _____ Telephone # _____
Full Name of Father/Guardian _____ Work Phone _____
Full Name of Mother/Guardian _____ Work Phone _____
List any Special Education Programs in which your son or daughter may be enrolled: _____
Directions to Student's Home _____

Pursuant to KRS 159.030, Section (2), before granting an exemption under paragraph (d) of subsection (1) of this section, the board of education shall require satisfactory evidence, in the form of a signed statement of a licensed physician, advanced registered nurse practitioner, psychologist, psychiatrist, chiropractor or public health officer, that the condition of the child prevents or renders inadvisable attendance at school or application to study. On the basis of such evidence the board may exempt the child from compulsory attendance. Eligibility for home/hospital instruction for students with disabilities shall be determined by the Admissions and Release Committee (ARC) in accordance with their Individual Education Program (IEP). In lieu of this application, the ARC chairperson shall provide written notice of this eligibility to the local Director of Pupil Personnel (DPP) for purposes of program enrollment.

Any child who is excused from school attendance more than six (6) months must have two (2) signed statements from two different local health personnel which can be a combination of the following professional persons: a licensed physician, advanced registered nurse practitioner, psychologist, psychiatrist, chiropractor and health officer. If a medical professional certifies that a student has a chronic physical condition unlikely to substantially improve within one (1) year, then the one signed statement is sufficient for services that extend beyond six (6) months. This exception does not apply to students with mental health conditions.

Exemptions of all children under the provisions of subsection (1) (d) of this section must be reviewed annually with the evidence required being updated, except that children with disabilities certified by a medical professional to have a chronic physical condition unlikely to substantially improve within three (3) years may continue to be eligible for home/hospital instruction services, based on the admissions and release committee's (ARC) annual review of documentation to determine if updated evidence is required. Updated documentation of evidence of need for home/hospital services for children with chronic physical conditions shall be provided as requested by the ARC, or at least every three (3) years.

Pursuant to 704 KAR 7:120, the condition of pregnancy is not to be considered a physical or health impairment in and of itself, and the nature and extent of any complication shall be delineated prior to consideration of home/hospital instruction for this condition.

RELEASE OF INFORMATION

I understand that the Home/Hospital Review Committee may request a review of the information provided on these forms by local health personnel. I hereby authorize this committee to have access to pertinent information regarding this request.

Parent/Guardian Signature

Date

Application for Home/Hospital Instruction

Professional Statement

Section II

This section is to be filled out by the authorized medical or mental health professional.

It shall be determined that a child or youth is to be provided home/hospital instruction if the condition of the child or youth prevents or renders inadvisable attendance at school as verified by signed professional statement in accordance with KRS 159.030 (2) and 704 KAR 7:120.

Please Note: Home Instruction (homebound) is short-term instruction provided in a home or other designated site for a student who is temporarily unable to attend school. According to state guidelines, two hours of home instruction each week is the equivalent to one full week of school attendance. Home instruction is not designed to take the place of a more appropriate school placement.

Name of Student _____

Please check one of the following:

_____ The student can attend school without any type of modifications or special provisions.
Comments _____

_____ The student can attend school only with modifications or special provisions.
Describe Modifications Needed _____

_____ The student is unable to attend school at this time due to health concerns, and I do support Home/Hospital instruction (If checked, please complete the rest of this section).

_____ I do / _____ do not support home/hospital instruction for this student. If you do not support home/hospital instruction at this time, please state your concerns and/or recommendations: _____

If you do support home/hospital instruction at this time, please fill out the rest of Section II

Diagnosis _____ Prognosis Good _____ Fair _____ Poor _____

Specific reason (s) why the student is unable to attend school at this time: _____

How long have you been seeing the patient for the diagnosis listed? _____

Approximate length of time student will need Home/Hospital Instruction _____

Please summarize test and all other data collected that supports the need for Home/Hospital Instruction at this time.

What is the treatment plan for the patient? _____

What is the expected duration of treatment? _____

_____ Check here if this student has a chronic physical condition that is unlikely to substantially improve within one year.

What ancillary services are involved in treatment? _____

List consultants/specialist to whom this student has been referred.

Name	Specialty	Phone
_____	_____	_____
_____	_____	_____
_____	_____	_____

Will you be following the patient? _____ Yes _____ No If not, who will?

Name: _____ Phone Number: _____

Address: _____

Anticipated date of student's return to school: _____

What are your recommendations to assist this student in his/her return to school? _____

Remarks/Comments: _____

Signature of Licensed Professional Title Date

Please Print or Type Name of Professional: _____

Office Address _____ Phone Number _____
_____ Fax Number _____

Application for Home/Hospital Instruction

Home/Hospital Review Committee

Section III

This section is to be completed by the Home/Hospital Review Committee.

Name of Student _____

Date Application Received: _____ Approved _____ Denied _____ Incomplete _____

If approved, date services will be from _____ until _____
(Review Date)

If eligibility for services denied, reason for denial _____

If incomplete application, type of additional information requested _____

Date of Request _____ Person Contacted _____

Signatures of Committee Members:

Director of Pupil Personnel _____
Date

Home/Hospital Services Teacher
or Program Director _____
Date

Local Medical or Mental Health Personnel _____
Date

Comments: _____

Home/Hospital Program Form 2008-2009

District: _____

Student: _____

Grade: _____

Date of Birth: _____ / _____ / _____

School Name: _____

Reason for Admission:

Year Beginning: _____, 20____

_____ Medical _____ Mental Health _____ Complications from Pregnancy

Year Ending: _____, 20____

If admission is based on mental health reasons, was the student served in the:
_____ Home _____ Hospital _____ Both

Teacher name: _____

IEP on file: _____ Yes _____ No

Record of Instruction in Minutes																																
MONTH	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	TOTAL MINUTES
AUGUST																																
SEPTEMBER																																
OCTOBER																																
NOVEMBER																																
DECEMBER																																
JANUARY																																
FEBRUARY																																
MARCH																																
APRIL																																
MAY																																
JUNE																																
JULY																																

Instructions:

- Fill in all blanks
- Reason for Program Admission must be completed

Send form to:

Kentucky Department of Education
Office of District Support Services
Capital Plaza Tower, 15th Floor
500 Mero Street
Frankfort, KY 40601

Teacher signature: _____

If more than one teacher provides instruction, they must sign below.

Teacher name (please print): _____

Teacher signature: _____

Dates of instruction: _____

Teacher name (please print): _____

Teacher signature: _____

Dates of instruction: _____