Student User Contract

Directions: After reading the Student Acceptable Use Policy, please read and fill out the appropriate portions of the following contract completely and legibly. The signature of a parent or guardian is required for all students. Please return the contract to your teacher.

I have read **the *Spencer County Public Schools Student Acceptable Use Policy***. I understand and will abide by the stated terms and conditions. I further understand that violation of the regulations is unethical and may constitute a criminal offense. Should I commit any violation my access privileges may be revoked, school disciplinary action and/or appropriate legal action may be taken.

Student Name (please print):_____
Student Signature: _____Date:_____/_____/_____

Parent or Guardian

As the parent or guardian of this student I have read the ***Student Acceptable Use Policy*** for Internet and e-mail access. I understand that this access is designed for educational purposes and Spencer County Public Schools has taken available precautions to safeguard access to controversial material. However, I also recognize it is impossible for Spencer County Public Schools to restrict access to all controversial materials and I will not hold them responsible for materials this student may acquire on the network. Further, I accept full responsibility for supervision if and when my child's use is not in a school setting. I hereby give my permission for the student named above to have Internet and email access and I certify that the information contained on the form is correct.

Parent or Guardian (please print):_____
Signature: _____ Date: _____/_____/_____
Day phone: _____ Evening phone:_____
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• You may not destroy another person's data.
• You may not break into the network or use it for commercial purposes.
• You may not monopolize the resources of the Spencer County Public Schools network (i.e., running large programs, downloading copyrighted music files, creating P2P networks and/or applications over the network, sending massive amounts of e-mail to other users, or using system resources for games).
• You may not break, or attempt to break, into any computer networks.
• You may not use MUD (multi-user games) via the network.
• You may not get from or put onto the network any copyrighted material (including software), or threatening or sexually explicit material. Copyrights must be respected.

Internet Regulations

• Internet access through the school is to be used for instruction, research, and school-related activities. School access is not to be used for private business or personal, non-school related communications.
• Teachers, library media specialists, and other educators are expected to select instructional materials and recommend research sources in print or electronic media. Educators will select and guide students on the use of instructional materials on the Internet.
• You may not offer Internet access to any individual via your Spencer County account.
• You may not purposely annoy other Internet users, on or off the Spencer County Schools network. This includes such activities as continuous talk requests and use of chat rooms.
• You may not reveal your name or personal information to or establish relationships with "strangers" on the Internet, unless a parent or teacher has coordinated the communication.
• The school should never reveal a student's personal identity or post a picture of the student or the student's work on the Internet with personally identifiable information unless the parent has given written consent.
• A student who does not have a signed AUP on file may not share access with another student.

As a user of this educational system, you should notify a network administrator or a teacher of any violations of this contract taking place by other users or outside parties. This may be done anonymously.

Electronic Mail Regulations

Students and employees of Spencer County Public Schools are prohibited from using district resources to establish Internet e-mail accounts through

third party providers. Only Outlook Live email hosted by Microsoft in conjunction with Kentucky Education Technology Systems may be used.

The Outlook Live e-mail solution is provided to your child by the district as part of the Live@edu service from Microsoft. By signing this form, you hereby accept and agree that your child's rights to use the Outlook Live e-mail service, and other Live@edu services as the Kentucky Department of Education may provide over time, are subject to the terms and conditions set forth in district policy/procedure as provided and that the data stored in such Live@edu services, including the Outlook Live e-mail service, are managed by the district pursuant to policy 08.2323 and accompanying procedures. You also understand that the Windows Live ID provided to your child also can be used to access other electronic services that provide features such as online storage and instant messaging. Use of those Microsoft services is subject to Microsoft's standard consumer terms of use (the Windows Live Service Agreement), and data stored in those systems are managed pursuant to the Windows Live Service Agreement and the Microsoft Online Privacy Statement. Before your child can use those Microsoft services, he/she must accept the Windows Live Service Agreement and, in certain cases, obtain your consent.

• Be polite. You may not write or send abusive messages to others.
• You may not use electronic mail for communications that are not directly related to instruction or sanctioned school activities. Do not use electronic mail, for instance, for private business or personal, non-related communications.
• You may not swear, use vulgarities or any other inappropriate language.
• You may not send or attach documents containing pornographic, obscene, or sexually explicit material.
• You may not access, copy or transmit another user's messages without permission.
• You may not reveal your personal address or phone number or those of other students unless a parent or a teacher has coordinated the communication.
• You may not send electronic messages using another person's name or account.
• You may not send electronic messages anonymously.
• You may not create, send, or participate in chain or spam e-mail.
•***The electronic mail is not guaranteed to be private. People who operate the system do have access to all mail***. Messages relating to or in support of illegal activities may be reported to the authorities.

Communication Devices

You may not use communication devices for purposes of transmitting or receiving messages (INCLUDING TEXT MESSAGING and picture phones) in Spencer County Public Schools.

- Devices must be turned off upon entering the school building and remain turned off until exiting the building or 20 minutes after dismissal if remaining in the building.
- All devices must be stored in a secure place (purses, pockets, etc.)
- Use of communication devices is banned at all times on school buses and any assigned detention, including, but not limited to, Saturday School, etc.
- Any use of picture phones to transmit personal images or school course evaluation materials will be dealt with as a serious breach of security and disciplined accordingly.
- Any violations of these usage policies will result in confiscation. If the device has been confiscated, a parent/guardian will need to come to school to pick the device up from the office. Chronic non-compliance shall result in PERMANENT loss of privileges. Spencer County Public Schools accepts no responsibility for use, breakage, theft or loss of these personal items.